

# NORTH COASTAL PREVENTION COALITION

Serving the Communities of Carlsbad, Oceanside, and Vista

[www.northcoastalpreventioncoalition.org](http://www.northcoastalpreventioncoalition.org)

## Minutes of the Board of Directors – Zoom Video Conference

8:00 AM

Monday, November 1, 2021

### Attendance:

Kristal Jabara, Vice President  
Jose Villarreal, Secretary  
Ray Pearson, Director  
Ray Thomson, Director  
Maria Yanez, Director  
Rob Howard, Alternate  
Linda Ledesma, Alternate

### Absent:

Aaron Byzak, President  
Nannette Stamm, Treasurer  
Marie Smith, Director  
Dale Walton, Director  
Scott Ashton, Alternate  
Tim Jackson, Alternate

Erica Leary, VCC/NCPC Program Manager  
Carmela Muñoz, VCC/NCPC Prevention Specialist  
John Byrom, VCC/NCPC Prevention Specialist/Community Collaboration  
Debbie Obregon, VCC/NCPC Admin. Asst.

I. **Welcome:** Kristal Jabara, Vice President:  
Meeting convened at 8:00 AM via Zoom video conference.

### Board Meeting Schedule:

Erica asked the board if they would be open to convening an in-person BOD meeting in December, or consider planning a BOD holiday lunch meeting. Recognizing the busy time of year and holiday schedules, the strong consensus was to finish the year as scheduled with December 6<sup>th</sup> BOD ZOOM meeting. Members agreed Erica should take this item back to Aaron for his input. Board also agreed to revisit this item in January to further discuss/reassess BOD/GM meeting protocol (virtual meetings), review board member schedules and availability, and reassess/determine if the current meeting protocol will remain in place for 2022. Members agreed to look at getting back to routine/in-person meetings hopefully by June 2022.

### II. **Meeting Minutes Approval for October 4, 2021:**

Minutes were accepted to the record as presented.

### III. **Treasurer's Report:** Nannette Stamm, Treasurer (absent).

Debbie Obregon shared the following report:

General Acct.	Youth Acct.	TCMC	SAMSHA	Walmart	TOTAL	ENA
\$551.90	\$2,255.92	\$2,150.00	\$630.00	\$1,621.36	<b>\$7,209.18</b>	<b>\$1,464.51</b>

NCPC's annual premium for liability insurance was paid on 10/01/21 in the amount of \$1254.00. Debbie reported that the insurance services company has asked NCPC to complete a policy review for accuracy and completeness. The board agreed to take this item back to Aaron for his input and ask if he knows someone who works with non-profits and might be able to assist with the review. Erica will email Aaron and report back.

### IV. **Discussion Items and Updates:**

#### **Board Membership/2022 Election – Erica Leary:**

Board election for 2022/2023 term: Completing two-year terms in December: Aaron Byzak, Nannette Stamm, Ray Pearson, Marie Smith and Maria Yanez; completing one-year terms/four alternates: Scott Ashton, Rob Howard, Timothy Jackson, and Linda Ledesma; remaining on the board in 2022 to complete second year of two-year terms: Kristal Jabara, Ray Thomson, Dale Walton and Jose Villarreal.

**Proposed Voting Protocol:** Board members discussed voting protocol followed for last year's election and noted that NCPC did not limit voting privileges to only paid memberships. All members present at the January 2021 general meeting were invited to vote for the nominations slate presented by the board. NCPC has not been actively collecting membership dues for the past two calendar years, but the consensus was to start preparing for a return to the normal routine and request dues again starting in January 2022. The board

agreed to continue the voting model from last year and revisit this discussion item in December to determine and approve a nominations slate for 2022/2023 term (who is available, who wants to stay on or step down).

**Building Trust Event:** John Byrom reported that the San Diego County District Attorney’s Office, Vista Sheriff, Mano a Mano Foundation/Dr. Beatriz Villarreal, and Vista Community Clinic/NCPC, are working on a “Building Trust Event” for Vista’s Hispanic Community. The goal of the event is to educate the Latino community about reporting crime, domestic violence, and child abuse and improve the relationship with the community. John added that NCPC will present a short fentanyl alert. John asked for board approval to purchase water bottles for distribution to residents attending the event and estimated the cost at \$20. Board members approved the purchase; John will be reimbursed from NCPC’s petty cash account.

**Elevate Youth/Sierra Health Grant proposal:** Erica Leary – no update at this time.

**Red Ribbon Games – RBV vs Fallbrook 10/29/21 - Recap:** Erica Leary  
Shared photos and video link from the game: - <https://youtu.be/2CLGmi9UE1g>

**Save the Date – December 17, 2021:** Oceanside Fire Department Fundraiser – more details to follow.

**2021 Strategic Planning: Listening Sessions: Update /next steps:**

Listening sessions provide outreach opportunities to a variety of organizations that have not been involved with or may not know about NCPC. Next Steps: Identify board member(s) to contact names from list of potential Listening Session opportunities identified at the September general meeting (see table below); identify appropriate staff members to attend w/board members to present. Erica reported that she and Ray Pearson have a meeting scheduled with CUSD Board Superintendent later today.

It was suggested to revisit this item at the December board meeting and update efforts/sessions scheduled.  
<https://docs.google.com/spreadsheets/d/1I1JTmhrb8WYLdBaV0a1mBncaHCQclxUbC3vf93glXEY/edit#gid=0>

**Membership Input/Potential Partners/Listening Session Opportunities:**

<b>Individual/Organization/Agency</b>	<b>Contact</b>	<b>NCPC Member</b>
Superintendent CUSD	Dr. Churchill	Ray P.
Rady’s Children’s Hospital		Xiomara Martinez
Universities/Educational Areas		Suzanne Hume
• CSUSM, SDSU, Mira Costa, Palomar	MPH Programs Child Development	Nannette
• Mira Costa Student Organizations		
CBAD Educational Foundation		Ray P.
CBAD Charitable Foundation		Ray P.
OSD Charitable Foundation	Estella Mitrani	Ray P.
North County Lifeline		Xiomara Martinez
AAA Insurance		Ray T.
NCAAWA girl’s mentoring program @ CSUSM		Rob H.
CVS		Ray T.
Operation Hope North County		Aaron
North County Daily Star		Aaron

**V. Proposed GM Agenda Items/Guest Presentations for 2021/2022:**

Nov 18: GM + Public Health Institute/discussion on state marijuana issues/policies.

Dec 9: GM + Presentation TBD – Ideas??

Jan 13, 2022: GM + Presentation TBD + Board Election

**VII Adjourn:** Meeting adjourned at 8:55AM. Next scheduled NCPC BOD Meeting Date: Monday, December 6, 2021/8-9AM

*Respectfully submitted by Debbie Obregon on behalf of Jose Villarreal, NCPC Secretary.*

**For information contact NCPC office at (760) 631-5000 ext.7 174 or email [info@northcoastalpreventioncoalition.org](mailto:info@northcoastalpreventioncoalition.org)**